

Ecotourism Australia Limited Board Director Nominations: Member-Elected Directors

Ecotourism Australia is governed by a skills-based Board of Directors that provides strategic leadership, governance and oversight of the organisation.

Under the Constitution, the Board may comprise up to nine (9) Directors, including up to five (5) Member-Elected Directors and up to four (4) Board-Elected Directors. Member-Elected Directors must be current financial members of Ecotourism Australia. Board positions are voluntary and Directors are elected for a three-year term. Before accepting a nomination, nominees should carefully consider the responsibilities of a company director and their ability to contribute to the governance and strategic direction of Ecotourism Australia.

Director Commitments

All nominees should be able to demonstrate:

- A commitment to sustainable tourism and the vision, purpose and values of Ecotourism Australia.
- A willingness to act in the best interests of the organisation and comply with the Board Code of Conduct and relevant governance policies.
- The capacity to participate in approximately six Board meetings each year, primarily held online, with up to two face-to-face Board workshops annually.
- A willingness to serve on at least one Board Committee or Working Group.
- Availability to contribute approximately 1–2 days per month to Board and Committee responsibilities, noting workloads may vary throughout the year.
- A current Director Identification Number (Director ID).

Reasonable travel expenses incurred while undertaking approved Board duties are reimbursed in accordance with Ecotourism Australia's Travel Policy.

Skills and Experience

To maintain a diverse and effective skills-based Board, nominations are encouraged from members with experience in one or more of the following areas:

- Sustainable tourism, ecotourism or environmental management
- Financial management and financial literacy
- Legal, regulatory or compliance expertise
- Strategy, leadership and risk management
- Corporate governance
- Advocacy, stakeholder engagement and partnerships
- Membership-based organisations, not-for-profit or purpose-driven organisations
- Commercial business development and revenue generation
- Certification, assurance or standards systems
- Strategic planning and organisational growth
- Protected area management
- Digital and data governance

First Nations people are encouraged to apply. The Board also values candidates who have completed formal governance training, such as the Australian Institute of Company Directors (AICD) Company Directors Course.

Eligibility

Member-Elected Directors must be current financial members of Ecotourism Australia. Candidates must first submit an EOI for review and endorsement by the Board to be assessed against the Board Skills Matrix. To be

eligible for election as a Member-Elected Director, the nominee, nominator and seconder must all be current financial members of Ecotourism Australia.

Four (4) Director positions are open for member election prior to the 2026 Annual General Meeting. Current Directors who meet requirements under the Ecotourism Australia Constitution are eligible to nominate for re-election.

Selection and Election Process: Member-Elected Director Nominations

To support a skills-based and effective Board, prospective Member-Elected Directors are invited to submit a formal nomination to the Board. Nominations will be assessed against the eligibility requirements, the candidate's skills, experience and governance capability, and the current needs of the Board as identified through the Board Skills Matrix.

The Board may appoint a Board Nomination Committee to review nominations and make recommendations. Following this review, the Board will consider all eligible nominations and determine those candidates it endorses to proceed to the member election. Candidates must receive the support of a majority of the Board, with endorsement confirmed by Board resolution.

Information provided by endorsed candidates, including their biography, candidate statement and headshot photograph, will be distributed to members as part of the AGM Notice of Meeting and election materials. Voting for Member-Elected Directors will be conducted electronically, with voting opening seven days prior to the Annual General Meeting (AGM). All current financial members of Ecotourism Australia are eligible to vote in accordance with the Constitution.

The election process is designed to ensure members elect Directors from a pool of candidates who have been assessed against the Board's governance, skills and experience requirements while maintaining the opportunity for members to determine the final composition of the Board.

How to Apply

Please submit the following to eco@ecotourism.org.au by **Friday 14 August 2026**:

- Completed Member-Elected Director Nomination Form, including:
 - o nomination by a current financial member of Ecotourism Australia (this cannot be the certified member organisation you represent)
 - o seconding by a different current financial member of Ecotourism Australia;
 - o candidate consent and eligibility declaration
 - o If you are seeking nomination on behalf of a Certified Operator, Applicant organisation or Certified Destination, authority that you are the approved delegate of that organisation to seek board nomination.
- Cover letter outlining your interest and relevant experience.
- Current CV (maximum four pages) outlining your governance, leadership and industry experience.
- ASIC Director Identification Number (Director ID)
- A short biography (maximum 300 words) and headshot will be requested from successful applicants to be included in the AGM Notice of Meeting and member election information.

For further information including to obtain a copy of the Constitution please contact Ecotourism Australia at
Email: eco@ecotourism.org.au | **Phone** (07) 3256 6777.

Ecotourism Australia Member-Elected Board Director Nomination Form

Eligibility

The nominee, nominator and seconder must all be current financial members of Ecotourism Australia.

Nominee Details

Name: _____
Business / Membership Name: _____
ASIC Director Identification Number (Director ID): _____

Nominated By (Financial Member)

Name: _____
Business / Membership Name: _____
Signature: _____ Date: ____ / ____ / ____

Seconded By (Financial Member)

Name: _____
Business / Membership Name: _____
Signature: _____ Date: ____ / ____ / ____

Nominee Acceptance

I accept this nomination for election as a Director of Ecotourism Australia Limited.

Name: _____
Signature: _____ Date: ____ / ____ / ____

Submission Requirements

Please submit this completed form together with:

- Cover letter outlining your interest and relevant experience.
- Current CV (maximum four pages) outlining your governance, leadership and industry experience.
- ASIC Director Identification Number (Director ID)
- A short biography (maximum 300 words) and headshot will be requested from successful applicants to be included in the AGM Notice of Meeting and member election information

Submit nominations to the Returning Officer by 5.00pm Friday 14 August 2026 via **Email:**

eco@ecotourism.org.au or **Post:** Ecotourism Australia, 816/3 Parkland Boulevard, Brisbane City QLD 4000

Declaration

Where the nominee is submitting this Expression of Interest on behalf of an Ecotourism Australia member organisation (Certified Operator, Certification Applicant, Certified Destination or Destination Applicant), the nominee declares that they are the authorised representative of that organisation for the purposes of seeking election as a Member-Elected Director of Ecotourism Australia and have the authority to represent the organisation in relation to this nomination. The nominee further declares that they are eligible to serve as a Director under the *Corporations Act 2001*, the Constitution of Ecotourism Australia Limited, and any other applicable governance requirements of the organisation. The nominator and seconder each declare that they are a current financial member of Ecotourism Australia, or the authorised representative of a current financial member organisation, and have the authority to nominate or second the nominee on behalf of that member organisation.